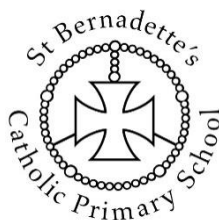


# Spring 2021 Partial School Closures

## Addendum to the Remote Learning Policy

### January 2021



This addendum to the school's Remote Learning Policy has been drawn up in response to the announcement on 4<sup>th</sup> January 2021 of the national lockdown and closure of schools to all pupils except vulnerable pupils and the children of Critical workers. For St Bernadette's this means that approximately 80% of pupils are currently being educated remotely.

The school's response to the requirement to deliver both on-site and remote high quality learning simultaneously was to draw up a staff-team rota.

Where possible, the staff within a year group are in two separate staff-teams and follow a 'week-in' (on-site provision) / 'week-out' (remote provision) rota. Each staff team comprises of a Year-group teacher and Year-group TA. The rota is in place to support the reduction of the risk of transmission across staff members within the same year group and therefore to also optimise the chance of being able to continue to provide both on-site and off-site learning.

The school experienced a high number (18) of pupil and staff cases of Covid-19 over the Christmas break (17<sup>th</sup> Dec 2020 to 4<sup>th</sup> Jan 2021). Current figures show that one in twenty seven people in Milton Keynes have Covid-19 (data from w/c 04/01/221), and the new variant of Covid-19 is 50-70% more contagious than previous variant. In light of these figures, we recognise that staff members may become ill and unable to fulfil their role on-site as scheduled within the rota. **We also recognise that priority must be given to maintaining the on-site provision in order to allow critical workers to attend work.**

**The following plan is in place to reflect the adjustments that will take place to the Remote Learning Provision in situations of depleted staff.**

- If a teacher or TA are required to self-isolate and the on-site year-group pupil bubble is not affected, this is likely to impact upon on-site staffing availability. If the isolating staff member is physically well, their staff-team will remain off-site providing the remote learning. The other staff-team will provide the on-site learning whether or not they were scheduled on the rota to be on-site.
- If the staff-team **teacher** is ill, remote learning will be delivered by internally sourced cover staff. If all internal options have been exhausted, remote learning will be restricted to uploaded activities on Google Classroom with TA feedback where possible. The other staff-team will provide the on-site learning whether or not they were scheduled on the rota to be on-site.
- If the staff-team **TA** is ill, the staff-team teacher will provide full remote learning - including live and recorded lessons - with feedback where possible. The other staff-team will provide the on-site learning whether or not they were scheduled on the rota to be on-site.

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The school has a limited supply of devices available to loan to support access to remote learning. Requests should only be made where:

- Pupil has no access to a device for their use at home
- Pupil has to share the device with siblings
- Pupil's only access to Google Classroom is via their parent's phone

When borrowing a device, parents must agree to terms and conditions of use and sign an agreement (Appendix 1), returning the device on the day the school reopens to all pupils in the same condition it was lent to them.

During the period of partial school closures, the school adheres to the government expectations for remote learning:

- Key Stage 1 pupils should receive, on average, 3 hours of remote education per day (with less for younger children)
- Key Stage 2 pupils should receive 4 hours a day

Approved by the Covid-19 Sub-Committee of the school's Governing Board on 14<sup>th</sup> January 2021

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## Addendum to the Remote Learning Policy

### January 2021

Appendix 1

Dear Parent

### **Covid-19 Laptop Loan Agreement During Period of Self-Isolation, Class Bubble or Whole School Closure**

This agreement is designed to set out the conditions under which we are loaning ICT devices to you during your child's period of self-isolation.

The devices are being loaned with joint understanding of the following:

#### Terms and Conditions

- Failure to take reasonable care or to abide by the other conditions in this document may result in the device being reclaimed
- The school cannot accept responsibility for electricity costs in charging the device
- The device and its software will remain property of the school
- The device must be returned to the school when the period of self-isolation ends/school fully reopens: Predicted date of return:..... (this may be extended should your child's period of self-isolation need to increased)

#### Theft

- Care should be taken to guard against theft of the device (e.g. keeping it in a secure location when not in use)
- A stolen device must be reported to school as soon as possible

#### Software

- The school will provide the device with some educational apps already installed
- Additional required apps can be downloaded remotely by the schools IT support. Please email [Admin@Stbernadettesschool.com](mailto:Admin@Stbernadettesschool.com) with app requests.

#### The School will:

- Provide the device for your child's use
- Provide ongoing support for the use of the device
- Ensure that the device is protected against viruses and malware
- Provide information and advice about using the device safely
- Monitor the use of the device

#### Parents/Carers will:

- Ensure that their child knows how to care for and protect the device
- Report and loss or damage immediately
- Report any faults in hardware or software within two days
- Ensure that their child understands that the device is intended for educational use

# Spring 2021 Partial School Closures

## Addendum to the Remote Learning Policy

### January 2021

#### The child will:

- Look after the device very carefully at all times
- Be aware that parents/carers and school will monitor how the device is being used
- Only download apps with the permission and support of parents/carers and school
- Only upload content (including photos and videos) with the permission of parents/carers or school
- Only use the device to access appropriate materials
- Not use the device to access VPNs (Virtual Private Networks) as these bypass the school's safeguarding and security systems
- Immediately show parent/carer if anything appears on screen that is a worry
- Never eat or drink whilst using the device

#### Practicalities


- The device can be logged onto with your child's school username and password.
- If you have any questions or queries or you need device support, please email us at: Email address here: [Admin@Stbernadettesschool.com](mailto:Admin@Stbernadettesschool.com)

For support with eSafety (using the device safely online), please use information from the following sources:

- <https://www.saferinternet.org.uk/>
- <https://www.thinkuknow.co.uk/>
- <https://www.nspcc.org.uk/keeping-children-safe/online-safety/>
- School – you can ask us if you need specific help

#### Agreement

Name of Parent/Carer	
Name of Child	
Device	
Name of Headteacher	Mrs Jane Zamora

	Home	School
Sign here:		
Print name:		Mrs Jane Zamora
Date:		

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