

# St Bernadette's Catholic Primary School

## APPOINTMENT OF MIDDAY SUPERVISOR (LEVEL 1): PERSON SPECIFICATION

| Criteria  | Essential | Desirable | How Assessed                              |
|---|-----------|-----------|---|
| <b>Qualifications and Training</b>  |           |           |   |
| Basic first aid training or willingness to undertake training                                   | ✓         |           | Application form / Interview              |
| Commitment to ongoing safeguarding and CPD training   | ✓         |           | Interview                                 |
| Food hygiene awareness  |           | ✓         | Application form                          |
| <b>Experience</b>   |           |           |   |
| Experience working with children  |           | ✓         | Application form / Interview              |
| Experience supervising groups of children in a school or similar setting                        |           | ✓         | Application form / Interview / References |
| Experience supporting children with diverse needs   |           | ✓         | Application form / Interview              |
| <b>Skills and Knowledge</b>   |           |           |   |
| Ability to promote positive play, inclusion, and conflict resolution among children             | ✓         |           | Interview / References                    |
| Good communication skills to interact effectively with pupils and staff                         | ✓         |           | Interview / References                    |
| Ability to maintain records and report incidents accurately                                     | ✓         |           | Interview                                 |
| Understanding of safeguarding and child protection procedures (training will be provided)       | ✓         |           | Interview                                 |
| Ability to recognise and respond appropriately to safeguarding concerns                         | ✓         |           | Interview                                 |
| Awareness of health and safety procedures   | ✓         |           | Interview                                 |
| <b>Personal Qualities</b>   |           |           |   |
| Energetic, enthusiastic, and flexible   | ✓         |           | Interview / References                    |
| Commitment to upholding the school's mission: "Loving, serving and growing together with Jesus" | ✓         |           | Application form / Interview              |
| Ability to work well as part of a team  | ✓         |           | Interview / References                    |
| Reliable, punctual, and able to use initiative  | ✓         |           | References / Interview                    |
| Friendly and approachable manner with children  | ✓         |           | Interview / References                    |
| Patient and calm under pressure   | ✓         |           | Interview / References                    |
| Commitment to promoting equality and diversity  | ✓         |           | Application form / Interview              |
| Physically able to supervise active children outdoors in all weathers                           | ✓         |           | Interview                                 |

Loving, serving and growing together with Jesus